



Banner Stand Installation Instructions

1. Banner Stand Hardware:
 - a. Feet
 - b. Side Poles (telescopic)
 - c. Support Poles (top & bottom)
 - d. Middle Support Pole **included w/ XL Stands only*
 - e. Custom Printed Banner
 - f. Carrying Case
2. Remove the screw from the bottom side pole and insert the side pole into a foot and reinsert the screw to the pole through the bottom of the foot. Snug with a Philips screwdriver, creating the base. (screwdriver not included)
3. Repeat with other side pole and attach remaining side poles to each base.
4. Screw the support poles together, hand tighten only. Loosen both pole extensions, extend completely and retighten.
5. **Installation requires 2 people.**
6. Spread the banner out on floor.
7. Slide a support pole thru the pole pocket at the bottom of the banner.
8. Slide the second support pole into top pole pocket and attach ends to the top of the side poles with the supplied screws.
9. Extend both side poles until the banners bottom is slightly off the floor.
10. Attach the bottom pole ends to the side poles with the supplied screws.
11. Extend both side poles simultaneously to erect the banner.
12. **Connect the middle support pole and insert into the slits at the top and bottom of the banner and extend until tight.*